

# Handmade Faire: *Summer of Love*

## Vendor Contract for Artists & Fine Crafters

Freedom Park  
86 Union St, Medford, NJ 08055

July 18, 2009

10am-4pm

609-698-7231 (Pola)

609-654-2275 (Abbie)

Run and Promoted by the 501 (3)(c) non profit - By Hand Traditionally

You are invited to participate in our upcoming Handmade Faire: Summer of Love. Reserve your space early by returning this completed contract, liability waiver and your payment for the entry fee. Our goal is to maintain a high quality of goods at our fair, only true handcrafted items are the only items that will be accepted. No flea market or manufactured retail items will be allowed, appearance of such items on your tables could lead to revocation of table spot at event, without refund.

**Location:** This event is 100% outside at Freedom Park. Freedom Park is the home to large county events such as the July 4th Fireworks, 9/11 Memorials, Relay for Life, A Taste of Medford, and more. It is centrally located in our town, just a block away from Route 70 and not far out of Historic Medford Village.

**Hours of Operation:** Operating hours are from 10AM to 4PM. Setup begins at 7:45am. Vendor vehicles must be parked by 9:30am. If you are in an outside row, with no vendors behind you - you may keep your vehicle behind your tent ONLY if you have a tent wall to block the car. Otherwise - please park your car along the treeline, you will be pointed in that direction upon checkin. We will try to move people along as fast as we can - please be considerate and unload and move your vehicle quickly to allow for other vendors to do the same. Vendors are to not break down early, vendors who break down early will not be invited back for following festivals. This is an indoor and outdoor event, and will be held rain or shine.

**Accessibility:** There are Handicap parking spaces as well as a paved sidewalk around the park, however because the Faire ground is grassy - it is only as accessible as the natural land allows. You know your limitations. If you require assistance to get to your booth, someone will be more than happy to help you.

**Advertising:** Our faire will be advertised on internet, radio, local news papers, yard/road signs, and in Poster and Postcard form in many businesses in the area. As well as a large, vinyl banner that hangs over Main Street in town. There are flyers and internet banners on our website that you as a vendor are welcome to use for further promotion of this event - as well as your participation in it! See the "Spread the Word" link on our website for more info. Please feel free to advertise in any way you see fit using these materials.

**Charges:** Each vendor will be charged \$50 per 10x10 space. (\$60 after July 1, 2009) You are responsible to provide your own table and chair, as well as tent. A tent is not required but it is recommended.

**Payment:** Payment is accepted via paypal, or by check or money order. To pay via paypal, please send \$50 to [handmadefaire@gmail.com](mailto:handmadefaire@gmail.com)

Checks are to be made out to : **Abigail Galie**

**Table Spaces:** All spaces are 10x10. Table spaces will be preassigned and you will be notified of your table location upon arrival. If you have any specific requests, please ask for them ahead of time. Space under tables visible to the public should be covered to the ground. Displays should be neat, professional, and safe to the public.

**Deadline:** Please return Registration Fee's and Vendor Contract by July 1, 2009. Please make copies for your own records. You will receive an email confirmation for receipt.

Mail checks along with registration and signed contract to:

**Abigail Galie**

**3 Cedar Street**

**Medford, NJ 08055**

**Attn: Handmade Faire Committee**

Alternatively, you may print, sign, scan, and email this registration form to [handmade faire@gmail.com](mailto:handmade faire@gmail.com)

## Registration Form

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Merchandise to be sold (be specific): \_\_\_\_\_

\_\_\_\_\_

Please state special needs or requests here \_\_\_\_\_

\_\_\_\_\_

Category that best fits your designs: (for vendor maps) \_\_\_\_\_

I certify I am a legal, registered business with the proper US Government agencies: \_\_\_\_\_

Form of Payment: Check Included [  ]

I paid with Paypal - my paypal address you received payment from is \_\_\_\_\_

Please reserve (\_\_\_) 10x10 spaces for me. The cost is \$50 PER SPACE

I \_\_\_\_\_ agree to maintain my display for the entire time on 7/18/2009 from 10am to 4pm and refrain from break down of display and booth before 4:00 PM.

## Liability Waiver

**Indemnification:** As part of the consideration hereof, vendor agrees to hold harmless, and to indemnify the Handmade Faire as run by By Hand Traditionally, it's officers, directors, agents and members, and the Township of Medford from and against all claims, damages, actions, liabilities and expenses, including legal fees, for any and all damage done to any property, personal injury, and/or loss of life, arising from, out of or during the course of the fair by reason of vendor's participation in the event, operation of their booth, or their occupancy or use of the property or any part thereof. The vendor will be held responsible for any and all damages incurred with the use of rental booths of equipment.

**Liability Insurance:** By signing this contract the vendor agrees to hold the Handmade Faire and it's officers harmless for any liability or loss whatsoever. You may check with your personal insurance (such as home owners/renters) for your own liability insurance incase of any damages incurred.

The vendor and the Handmade Faire agree to all regulations stated in this contract and in the vendor agreement.

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**Vendor Signature**

**Date**